



Community Services, Inc.

A Community Action Agency

MEETING NOTICE

COMMUNITY SERVICES, INC. (CSI) BOARD OF DIRECTORS

Administrative Offices – (Doris Anderson Executive Board Room)

Address: 302 Hospital Drive, Corsicana, TX 75110 – Phone: (903) 872-2401

Tuesday, September 22, 2026

6:00 P.M.

Mission Statement: Community Services, Inc. provides comprehensive support services that empower individuals, families, and communities to achieve economic stability and long-term self-sufficiency through mutual collaborations with community partners.

- ✓ All attendees must sign attendance records at the entrance.
- ✓ Board members who are unable to attend the meeting are encouraged to contact the Board Chair, Interim Executive Director, or designee as soon as feasible.
- ✓ Board members must submit mileage stipend reports to ensure timely reimbursement – please ensure all calculations are correct and sign your report.

Board Representation

<i>Pam Corder</i>	<i>President</i>	<i>Public Representative – Kaufman County</i>
<i>Caitlin Wilkinson</i>	<i>Member</i>	<i>Public Representative – Ellis County</i>
<i>Vacant</i>		<i>Public Representative – Navarro County</i>
<i>Terisa Zuniga</i>	<i>Secretary</i>	<i>Private/Civic Representative - Navarro County</i>
<i>Ronny Snow</i>	<i>Treasurer</i>	<i>Private/Civic Representative – Henderson County</i>
<i>LaQuintta Denish Simon</i>	<i>Member</i>	<i>Private/Civic Representative – Kaufman County</i>
<i>Hortensia Morales</i>	<i>Vice President</i>	<i>Client Representative – Navarro County</i>
<i>Sandra Jackie Gonzalez</i>	<i>Member</i>	<i>Client Representative – Ellis County</i>
<i>Vacant</i>		<i>Client Representative – Anderson County</i>

2026-095
FILED FOR RECORD
AT 8:30 O'CLOCK 9 M.

SEP 17 2026

302 Hospital Drive, Corsicana, Texas 75110
(800) 831-9929
www.csicorsicana.org

SHERRY DOWD, County Clerk
NAVARRO COUNTY, TEXAS
BY AD DEPUTY



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Agenda

1. Call to order, establish a quorum, recite the Mission Statement in unison and pray.
2. ***Accept/Approve (Minutes)** – CSI Board of Directors Meeting held on August 25, 2026.
3. Introductions – Document Absent Member(s) (Excused and Unexcused)
4. Community Input – (Limit 3 minutes) – Note: Comments are allowed for items on the current agenda.
5. Vendor/Funder Updates: TBD
6. ***Accept/Approve agenda as submitted.**
7. ***Accept/Approve Audit/Finance Committee recommendation to select an Audit Firm based on input and feedback from Management and Fiscal staff to perform the FY25 Single Audit to comply with Organizational Standards 8.1, 8.2, 8.3, 8.4, and 8.5. Firms Responding to RFP/RFQ. 1.) Dimov Audit.**
8. Review Amendment 3_RUR 2501 (26) to extend the end date of the project grant agreement to March 31, 2027.
9. Review Amendment 1_RUR 2601 (26) to add \$10,489 in Fuel Impact Awards to the project grant agreement.
10. Review Amendment 1_RPT 2601 (26)083_25 to add \$10,489 in Fuel Impact Awards and extend the end date of the project grant agreement to November 30, 2027.
11. Review the fully executed PGA RUR 2701 (26) in the amount of \$499,421 for Ops and Admin with an end date of August 31, 2027.
12. Review the fully executed PGA BBF 2701 (26)098_26 in the amount of \$81,140 for a Replacement Bus with an end date of March 31, 2028.
13. Review the fully executed PGA RPT 2701 (26)093_26 in the amount of \$865,586 for Ops and Admin with an end date of November 30, 2027.
14. Receive PY27 Community Action Plan (CAP) Approval Letter
15. ***Accept/Approve OS 8.9 Financial Operations and Oversight - The Board of Directors annually approves an organization-wide budget for FY26-FY27 as presented by Fiscal/Administrative staff. (A vote is required for the Organization-Wide Budget per Organizational Standards)**
16. ***Accept/Approve OS 9.3 Data and Analysis – The Board of Directors has received, for review or action, at least within the past 12 months, an analysis of the agency's outcomes and any operational or strategic program adjustments and improvements identified as necessary. (A vote is required 'to modify or not modify' any operational or strategic focus per Organizational Standards. Meeting this standard also meets OS 6.5)**



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Staff Reports (Programmatic/Fiscal Reports Distributed On-site) – Agency Highlights

- ✓ Audit/Finance Committee –Lori Clemons and Matthew Taylor – Financial Reports

17. ***Accept/Approve** – the Audit/Finance Committee Recommendation to accept financials as submitted. (Financials – August) — Ronny Snow - Treasurer, LaQuintta Denish Simon – Committee Member, & Terisa Zuniga – Committee Member.

CSBG activities – Kandi Session-Walker

- Program Specific Updates
 - ❖ CSBG Contract, Budget, CAP Strategies/Implementation Activities
 - ❖ CSI- Targets/Outcomes & Services/Outputs
 - ❖ ROMA Cycle & ROMA Next Generation – Implementation Activities Update
 - ❖ Organizational Standards – due September 30th
 - ❖ Strategic Planning – **Committee Members**
 - ❖ Needs Assessment/CAP – CAP due September 1st.

- ✓ Community Transit Service – Katie Ragan/Kimberly Vaughan

Month-Year	Unlinked Passenger Trips (UPT)	Vehicle Revenue Miles (VRM)	Vehicle Revenue Hours (VRH)	Vehicles Operated in Maximum Service (VOMS)	Safety and Security Incidents	Days of Service
August	4,624	22,753	1,294	10	0	26

Total Transit Revenue for the month of August 2026 \$6,978.00 based on fares collected.

- ✓ MAGNET Home Delivered Meals – Katie Ragan

Monthly Report - MAGNET Program				
August 2026				
	Title XX	Superior	Molina	Total
Number of Meals	1,885	-	25	1,910
Per Meal Rate	6.46	6.12	6.12	
Billed	<u>\$ 11,472.96</u>	<u>\$ -</u>	<u>\$ 153.00</u>	<u>\$ 11,625.96</u>
Total Billed for Reporting Period				<u>\$ 11,625.96</u>



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- ✓ Interim Executive Director's Update – Audit/Monitoring Compliance, Activities/Analysis (Service Delivery) & Funder Relations/Real Estate Expansion – Executive Session if required –

18. Sharing Agency Updates, Best Practices, etc. – CSI assisted (6) clients and (6) households identified as Board, employee, or relative of either Board or CSI employee for the reporting period.

19. Other Business/Announcements.

- ✓ Key Board Responsibilities – TBA
- ✓ Next Board Meeting, October 27, 2026 (Review schedule for November & December) – **same time & location unless agency business dictates otherwise.**

20. ***(Executive Session)** – 1. Review outcomes following TWC Hearing re: Daniel Edwards with Attorney Raymond Shackelford.

Note: Any recommendations and/or actions taken will be made in Open Session.

Executive Session¹

21. *The Board may go into Executive Session Pursuant to Tex. Gov't Codes §551.071, §551.072, §551.073, §551.074, and §551.076, as cited and footnoted below.

Open Session

22. *If there is an Executive Session, the Board will reconvene in an Open Session and may act on any item taken up in the Executive Session. Except as specifically authorized by applicable law, The Board may not take any action in Executive Session.

23. ***Review/Accept/Approve Actions** in response to items discussed in Executive Session (if needed).

24. ***Adjourn.**

At any time during the meeting of The Board of Directors of Community Services, Inc., The Board of Directors may meet in Executive Session (closed meeting) for one or more agenda items for any of the reasons listed as set out in the following sections of the Texas Government Code: Section 551.071 Consultations with an attorney to seek advice about pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; Section 551.072. Deliberations about purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person; Section 551.073. Deliberations of a negotiated contract for a prospective gift or donation to Community Services, Inc., if deliberations in an open meeting would have a detrimental effect on the position of Community Services, Inc. in negotiations with a third person. Section 551.074 Deliberations about the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee; Section 551.076. Deliberations regarding the deployment, or specific occasions for implementation, of security personnel or devices or a security audit.

** Indicates motion required to enter Executive Session and denotes Action Items.*